STEPHANIE SYKES

Editor/Proofreader; Editorial Project Manager; Editing Consultant
Bachelor of Arts Degree in Communication, American University (Washington, DC)

QUALIFICATIONS SUMMARY

- 30-plus years of copyediting, substantive editing, and proofreading experience in publications ranging from journals, magazines, newspapers, and newsletters to nonfiction and fiction manuscripts, scientific and technical articles, and print and web marketing materials
- Specialization in academic content, primarily for journal and magazine articles and published volumes (including indexing)
- Demonstrated ability to decipher and convey message with a mind to intended audience; preserve author's voice and tone; fine-tune grammar and syntax, punctuation, semantics, and style; and ensure clarity and consistency
- Extensive project management and publication experience for established, well-known publications and institutions
- Meticulous organizational and time-management skills
- Microsoft Office and Adobe Acrobat suites; basic Adobe Photoshop, InDesign, and Illustrator; WordPress
- Windows and Macintosh platform experience
- *The Chicago Manual of Style*, *The Bluebook*; expert-level citation skills; keen ability to learn and adopt house style

PROFESSIONAL ASSOCIATIONS

- Editorial Freelancers Association
- National Association of Independent Writers and Editors
- Society of Professional Journalists

WORK EXPERIENCE

Freelance Editor, January 2001–Present

- Substantive editing, copyediting (including substance, grammar and syntax, spelling style, clarity, and consistency), and proofreading of a wide range of interdisciplinary manuscripts (nonfiction and fiction), academic articles, PhD dissertations, newsletter articles, technical articles, short stories, and marketing materials
- Editorial project management and consulting, including schedule setting and pre-press publication coordination

Editor/Desktop Publisher, IHS Markit, November 2015–April 2019

- Copyediting and technical editing (including substance, grammar and spelling, style, syntax, technical accuracy and consistency) of chemical industry publication articles, analysis reports, and technical reviews written by leading experts
- Cross-functional and cross-group coordination and project management
- Content management (including publication and online posting) and internal workflow management, using the Adobe Acrobat Suite, the Quark Publishing Platform, and multiple custom web-based applications
- Formatting and styling reports using Microsoft Word and Publisher as needed

Marketing Editor/Project Manager, National Instruments Corp., December 2003–March 2007

- Copyediting, technical editing, and proofreading of a wide range of marketing collateral, including newsletter articles, customer solution articles, brochures, flyers, and advertisements
- Development, maintenance, and updating of in-house editorial style guide
- Creation, management, and overhaul of internal and external processes and workflows
- Oversight of job trafficking and tracking

Production Editor/ Managing Editor, Journal of Democracy, October 1997–July 2003

- Copyediting, proofreading, and publication management, design, layout, and pre-press production for a quarterly, international affairs journal, related anthologies, and conference reports
- Copyediting, proofreading, design, layout, and production of promotional materials
- Pre- and post-production coordination and troubleshooting, including cross-platform font and software work
- Submission, editing, and production schedule management; development, maintenance, and updating of in-house style guide; liaison with publisher, authors, printers, indexers, warehouses, and foreign and domestic subscribers; financial management, including invoice and payment records for all publication-related expenses; maintaining all contact and distribution lists

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PUBLICATIONS LIST

Books:

- Kathleen Collins, *Politicizing Islam in Central Asia: From the Russian Revolution to the Afghan and Syrian Jihads* (Oxford University Press, 2023)
- Jessica Silbey, *Against Progress: Intellectual Property and Fundamental Values in the Internet Age* (Stanford University Press, 2023)
- Orly Lobel, *The Equality Machine: Harnessing Digital Technology for a Brighter, More Inclusive Future* (PublicAffairs Press, 2022)
- Kathleen Collins, *Clan Politics and Regime Transition in Central Asia* (Cambridge University Press, 2006)
- Frank Fukuyama, ed., *Nation-Building: Beyond Afghanistan and Iraq* (Johns Hopkins University Press, 2006)
- Marc F. Plattner et al., eds., *World Religions and Democracy* (Johns Hopkins University Press, 2005)
- Larry Diamond et al., eds., *Islam, Democracy, and the Middle East* (Johns Hopkins University Press, 2003)
- Larry Diamond and Marc F. Plattner, eds., *Democracy after Communism* (Johns Hopkins University Press, 2002)
- Laurence Whitehead, *Emerging Market Democracies: East Asia and Latin America* (Johns Hopkins University Press, 2002)
- Larry Diamond and Robert Gunther, eds., *Political Parties and Democracy* (Johns Hopkins University Press, 2001)
- Larry Diamond and Marc F. Plattner, eds., *The Global Divergence of Democracies* (Johns Hopkins University Press, 2001)
- Marc F. Plattner and Aleksander Smolar, eds., *Globalization, Power, and Democracy* (Johns Hopkins University Press, 2000)
- Marc F. Plattner and João Carlos Espada, eds., *The Democratic Invention* (Johns Hopkins University Press, 2000)
- Larry Diamond and Marc F. Plattner, eds., *Democratization in Africa* (Johns Hopkins University Press, 1999)

Articles:

- Erika Lee, "America First, Immigrants Last: American Xenophobia Then and Now," *The Journal of the Gilded Age and the ProgressiveEra,* vol. 19, no. 1 (January 2020)
- Alex Bryne, "The Potential of Flight: U.S. Aviation and Pan-Americanism During the Early Twentieth Century," *The Journal of the Gilded Age and the Progressive Era,* vol. 19, no. 1 (January2020)
- Cassandra Good, "Washington Family Fortune: Lineage and Capital in Nineteenth-Century America," *Early American Studies,* vol. 18, no. 1 (Winter 2020)
- R. Coons, "Renewables: Enabling New, Sustainable Supply Chains," *Chemical Week,* February 12, 2018
- M. Ravenscroft, "Water Treatment: Increasingly Complex Solutions," *Chemical Week,* January 29, 2018
- I. Young with K. Kohli and J. Zhou, "Growth Engine: China Still Drives World Markets," *Chemical Week,* August 28, 2017
- F. Protti-Alvarez, "Digital Transformation: Bringing Chemicals into the Internet Age," *Chemical Week,* October 17, 2016
- R. Westervelt and V. Valk, "DowDuPont: How the Chemical Industry's Largest Deal Came Together," *Chemical Week,* March 14, 2016
- K. Collins, "Ideas, Networks, and Islamist Movements: Evidence from Central Asia and the Caucasus," *World Politics,* October 2007

Academic publications:

- Amos Toh and Emile Ayoub, *The Business of Military AI* (Brennan Center for Justice, 2026)
- Daniel Weiner et al., "Nine Solutions for Political Corruption," Brennan Center for Justice, January 2026
- Peter Miller and Arlyss Herzig, "The Turnout Effects of Redistricting Institutions," Brennan Center for Justice, October 2025
- Eric Petry et al., "Codifying the Constitution's Emoluments Clauses," Brennan Center for Justice, November 2025
- Lauren Miller Karalunas, *Protecting Election Certification* (Brennan Center for Justice, 2025)
- Mekela Panditharatne et al., *An Agenda to Strengthen U.S. Democracy in the Age of AI* (Brennan Center for Justice, 2025)
- Marwa Daoudy, "Climate Change and Regional Instability in the Middle East," Council on Foreign Relations, October 2023
- Eric Ruben, "Self-Defense Exceptionalism and the Immunization of Private Violence," *Southern California Law Review* 96 (2023)
- Manjari Chatterjee Miller, "China and the Belt and Road Initiative in South Asia," Council on Foreign Relations, June 2022
- Spencer Reynolds and Alia Shahzad, "Holding Homeland Security Accountable," Brennan Center for Justice, October 2023
- Jamille Bigio and Rachel Vogelstein, "Understanding Gender Equality in Foreign Policy," Council on Foreign Relations, June 2020
- Robert D. Blackwill and Philip Zelikow, *The United States, China, and Taiwan: A Strategy to Prevent War* (Council on Foreign Relations, February 2021)
- F. Fukuyama and F. Furger, *Beyond Bioethics: A Proposal for Modernizing the Regulation of Human Biotechnologies* (Paul H. Nitze School of Advanced International Studies, 2006)
- N. Manning et al., "Public Officials and Their Institutional Environment: An Analytical Model for Assessing the Impact of Institutional Change on Public Sector Performance," The World Bank Poverty Reduction and Economic Management Network, August 2000

Fiction and poetry collections:

- M. Taylor Ricks, *Something to Live for* (Amazon Publishing, 2021)
- Ellery Akers, *Swerve: Poems on Environmentalism, Feminism, and Resistance* (Blue Light Press, 2020)